

R 151100Z MAY 2014 ZYB

FM DFAS CLEVELAND OH//JFLS//

UNCLAS FOR CMDR'S, FO'S, MISSO'S, MCAAT, DIR FIN MGT SCOL
AND PERS ADMIN SCOL. FOR CMC WASHINGTON DC PASS TO

RFF/MI/MPO/MR//

MSGID/GENADMIN/HQ-MC/RF//

SUBJ/ NON-DEFENSE TRAVEL SYSTEM ENTRY AGENT (NDEA) ENTERED TRAVEL VOUCHERS/.

REF/A/DOC/PUBLIC LAW 111-204//

REF/B/DOC/DODFMR VOL 9//

POC/HQMC-RFF/GYSGT SCOTT A. COCHRAN/(703)784-9650//

RMKS/1. THIS MSG IS LABELED TAN 07-14 FOR ID PURPOSES.

2. BACKGROUND. IN ACCORDANCE WITH REF A, THE DEFENSE FINANCE AND ACCOUNTING SERVICE (DFAS) IS RESPONSIBLE FOR CONDUCTING POST PAYMENT REVIEWS OF DEFENSE TRAVEL SYSTEM (DTS) TRAVEL VOUCHERS TO DETECT POTENTIAL MISPAYMENTS. DURING THE CONDUCT OF THESE REVIEWS, DFAS HAS DETERMINED A SIGNIFICANT PORTION OF MARINE CORPS MISPAYMENTS ARE ATTRIBUTABLE TO INCONSISTENCIES WITH NDEA ENTERED TRAVEL VOUCHERS (T-ENTERED VOUCHERS). DFAS AND DOD POLICY HAVE CONFIRMED THAT THE DODID (EDIPI) IS NOT AN ACCEPTABLE MEMBER IDENTIFIER ON THE TRAVEL VOUCHER (DD1351-2/ SF1164). THE FULL SOCIAL SECURITY NUMBER (SSN) IS STILL MANDATED. FAILURE TO UTILIZE THE MEMBER'S FULL SSN DOES NOT SUPPORT AUDIT READINESS.

3. COMMAND ADMINISTRATIVE RESPONSIBILITIES. ENSURE THAT THE NDEA UPLOADS A SIGNED COPY OF THE DD1351-2 AND SUBSTANTIATING RECEIPTS IN DTS IN ACCORDANCE WITH REF B PARA 020301.F. THE SIGNED COPY OF THE UPLOADED TRAVEL VOUCHER (DD1351-2/SF1164) MUST INDICATE THE TRAVELER'S FULL SSN AND REFLECT THE EXACT INFORMATION ENTERED IN DTS.

4. DISBURSING/FINANCE OFFICES (DO/FO). RETURN ALL VOUCHERS THAT DO NOT REFLECT THE FULL SSN AND CORRECT INFORMATION ON THE UPLOADED T-ENTERED VOUCHER.

5. THIS MESSAGE HAS BEEN COORDINATED WITH HQMC-RFF/MCDOSS/HQMC- MI AND HQMC-MPO.